

MAHENDRA COLLEGE OF ENGINEERING
Salem-Campus, Attur Main Road, Minnampalli, Salem -636 106.

CIRCULAR

MCE/ACAD/ IQAC/03

DATE: 26/08/2016

The meeting of Internal Quality Assurance Cell (IQAC) will be conducted on 02.09.2016 in the College Board room by 10.00 am. All the members of the committee are requested to attend the meeting.

Agenda for the Meeting

1. To Apply Anna University Nodal Centre for Examinations
2. National Cyber Security Nodal Centre
3. Purchase of additional sports items
4. Conduct of Value Added Courses
5. Proposed Events during September 2016- November 2016
6. IQAC formats
7. Any other matter of interest with the permission of the Chairperson


PRINCIPAL

Copy Submitted to
The Managing Director

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The IQAC Members
HoDs
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MINUTES OF MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Time: 10.00 am

Date: 02/09/2016

Venue: Board Room

Members Present:

S.No.	Name of the Member	Designation	Category
1	Dr.R.Asokan	Principal	Chairperson
2	Dr.R.Samson Ravindran	Executive Director	Management Representative
3	Dr N.Malmurugan	Dean-Academics	Member
4	Dr.M.Suganthi	HoD-ECE	Member
5	Dr.H.Lilly Beaulah	HoD - CSE	Member
6	Prof. K.Prasad Babu	HoD- Civil	Member
7	Dr.N.Satish	HoD -IT	Member
8	Mr.V.Shanmugam	Administrative Officer	Administrative Staff
9	Mr.S.M.Imam	Mahendra Next Wealth	Member from Industry
10	Er.G.Sivasubramanian	Velavar Constructions	Member from Industry
11	Dr.S.Balamurugan	Professor & Head- Mech	IQAC Coordinator

The Chairperson of IQAC has promulgated that Dr.S.Balamurgan, Professor and Head of Mechanical Engineering Department has been appointed as the IQAC Coordinator of Mahendra College of Engineering with effect from 02.09.2016 in place of Dr.V.Ponniyinselvan who has been entrusted with additional responsibility of Controller of Examinations.

Review of Progress made for the events mentioned in the earlier agenda:

- Placement Training Programme has been initiated successfully in the campus. And it is being conducted for II, III and IV year students of all branches.
- Preparation of AQAR has been initiated.

- Stock verification has been done as per the plan.
- One day National level Technical symposium ELSYNC'16 has been conducted on 26.08.2016. Er.Raju.V.R.Palanisamy , President of Tamilnadu Solar Energy Association was the chief guest.130 students from various reputed institutions participated and presented their papers.
- A Neuro-Linguistic programme called “Neurowifi” was conducted on 30.07.2016. Mr.Sevuka Murthy was the resource person. Nearly 100 faculty members benefitted from this programme.
- 12th Freshers’ Day for 2016 Batch was conducted on 06.08.2016. Lyricist Vithaga Kavignar Mr.Pa.Vijay was the chief guest.
- **The Department of ECE organized** four days workshop on “Mobile Phone Servicing” from 23.08.2016 to 26.08.2016. Mr.B.Krishnakumar, Managing Director, New Technology, Coimbatore was the resource person. Nearly 70 students benefitted out of this workshop.
- The Department of CSE & IT organized Value added course on “Network Engineering, Routing and Switching” 11.06.2016 to 18.06.2016.
- The Department of CSE & IT organized Value added course on “JAVA Programming on 06th,13th & 20th August 2016.
- The Department of CSE & IT organized one day Seminar on “Entrepreneurship Development for Engineering Students” on 09.08.2016. Mr. Vishnu S Prasad , Chief Operating Officer, Orthus Softwares LLP, Startup Village, Cochin was the Chief Guest
- The Department of CSE & IT organized one day Guest Lecture on “Database Technology” on 05.08.2016. Mr. A. Aravindh, DB Technical Trainer, Concentrix, Hyderabad, was the Chief Guest
- The Department of CSE & IT organized one day Guest Lecture on “Startup” on 08.08.2016. Mr. Sageer Mohammad, Tech Trunk, Business Development Manager, Hyderabad., was the Chief Guest
- Department of Civil organized one day Workshop on “Bloom’s Taxonomy” for all the HoDs. On 01/06/2016, Prof.K. Parasadbabu, HoD/Civil handled the session.
- **Mechanical and Mechatronics department have organized Guest Lecture on “Engineering Design”** 04.08.2016 Dr.S.Selvakumar, Asst. Professor (Sl. Grade) Department of Mechanical Engineering, Kongu Engineering College, Perundurai.. Nearly 130 students were benefitted out of this Guest Lecture

- **The Department of ECE will be organizing a one day** National level Technical symposium EGLITZ' 16 on 07.09.2016. Dr.D.Malathi, Director, Quantum Nano Scitific Pvt Ltd , Chennai will be the chief guest.
- **Mechanical and Mechatronics department have organized** two Days workshop titled “IC Engines and Automotive Technology” on 08.08.2016 & 09.08.2016 . Mr.P.Xavier Jaganathan , CEO,Goodwin Motors, Chennai was the chief guest. Nearly 90 students were benefitted out of this workshop.

Points Discussed

1. Anna University Nodal Centre for Examinations

To apply for Nodal Centre of Anna University examinations for Zone-VIII

2. National Cyber Security Nodal Centre

To apply for Nodal Center for Cyber security and HOD- CSE will coordinate the process

3. Purchase of additional sports items

It is decided to purchase additional sports items

4. Conduct of value added courses

In order to enhance the technical knowledge of the students, it is decided to conduct value added courses during winter vacation.

5. IQAC Formats

Coordinator of IQAC Dr.S.Balamurugan has been assigned with responsibility of creating standard formats for quality benchmarks/parameters for the various academic and administrative activities of the college.

6. MOU

- CSE Department signed an MOU with M/s Techtrunk Ventures Pvt. Ltd., Hyderabad on 08.08.2016 for Collaborative Research in Educational and Training activities
- Mechanical Department signed an MOU with M/s Goodwin Motors, Chennai on 08.08.2016 for conducting Training on IC Engines

7. Proposed Events during September 2016- November 2016

- **Mechanical and Mechatronics department** : Technical Symposium YANTHRA '16 on 30.09.2016. MR.S.Kamalakaran ,Chief Operating Officer ,METEC Design and Construction Engineers India Pvt Ltd , Chennai will be chief guest.
- **Department of EEE** : Four days workshop on “Analog Electronics and PCB Design” will be conducted from 19.09.2016 to 22.09. 2016. Mr.M.Parthiban , Senior Engineer ,

Caliber Technology will be the resource person. 52 Final Year EEE students will get benefit out of this workshop.

- **The Department of BME** is planned to organize a one day seminar on “Recent Trends in Radio Therapy” on 19.09.2016. Er.J.Chandrasekar, Sun Nuclear Corporation Pvt Ltd, Germany will be the Resource Person.
- **Department of ECE** : Two days Workshop on “Mobile Controlled Robotics” on 12.09.2016 & 13.09.2016. Mr.S.Govindaraj , Senior Engineer,Robofeast, Chennai will be the resource person.
- **The Department of ECE** is planned to organize Two days Workshop on “IOT using Raspberry Pi” on 23.09.2016 & 24.09.2016. Mr.T.Siva,Senior Engineer, NSRP, Robofeast, Chennai will be the resource person.
- **Department of CSE & IT** : Workshop on “PHP” will be conducted on 15.09. 2016. Mr.S.Senthilkumar , CEO , Kalvi Higher Education and Research Institution , Salem will be the resource person.
- **The Department of CSE &IT** has planned a one day National level Symposium CSITA’16 on 09.09.2016. Er.I.Stephen, Project Manager, ECIL-ECIT, Electronics Corporation of India Ltd., Chennai will be the chief guest.
- **Department of Civil** : Concrete Day Celebrations and Project Exhibition will be conducted on 08.09.2016. Er.S.Arunachalam , Rtd SDO , BSNL will be the chief guest.
- **Department of ECE** : Guest lecture on “Digital Image Processing” during the month of October 2016 by Dr.M.Madheswaran ,Principal –MEC will be the resource person.
- **College Level** : Workshop on “Bloom’s Taxonomy” during November 2016
- **College Level** : IQAC Internal Audit is planned during November 2016
- **First year** :Two days Motivational programme on “Confidence Building and Communication Skills” during November 2016

The meeting ended with a vote of thanks to the Chairperson and members of IQAC and came to a close at 11.40 am



Chairperson